

**BOARD OF DIRECTORS  
MEETING MINUTES**

Monday, September 16, 2019 – 12:00pm  
Northwestern Settlement – Guild Hall

Mr. Perry called the meeting to order.

*Members Present:*

Anna Atkinson	Tracy Heilman	John Rowe
Robert Best	Christine Jacobek	Alice Schaff
Ginny Burnstine	Dania Leemputte	Holly Sunshine
Melissa Corley	Anthony Perry	Diane Welnhofer
Sami El Saden	Connie Magnuson	William Welnhofer
Margaret Guira -- phone	Ron Manderschied	
	Kurt Mueller	

*Others Present:*

Allison Marino  
Jessica Flores  
Katie Taylor  
Edison Urena

**Agenda Item 1.**

**Public Comment**

None

**Agenda Item 2.**

**Chairman's comments**

Anthony Perry provided his Chairman's report. He thanked Mike Magnuson, Connie Magnuson's husband, for his support with the review of the financial documents. He also thanked Edison Urena and the business department for their work during the audits. Tony also thanked Katie Taylor and development staff for arranging the meetings and for the board for following up and being responsive to the requests.

Tony called attention to the Private Partnership meeting discussion today. The board reviewed the committee list for fiscal year 2020, with Bob Best noting that executive committee members are elected to the committee with an affirmative vote and all the other committees are appointed. Alice Schaff made a motion to approve the committee list, Christine Jacobek seconded. The motion was carried by the affirmative vote of each director present.

**Agenda Item 3.**

**President's Report**

Ron Manderschied provided his President's report, starting with the charter renewal for Rowe Elementary School in fiscal year 2020. All materials were submitted by July 31<sup>st</sup>, and he expects an answer in December. The lease on the Cleaver building is up for renewal as well, and Rowe has not heard from Chicgo Public Schools on the lease renewal process, which is not unusual for this process. Ron highlighted the eighth-grade graduation outcomes, especially the number of students attending selective enrollment schools, including boarding schools. However, he does expect a lower SQRP score this year due to a lack of performance on NWEA exams in the math area. Enrollment is doing well; however, and there are more students enrolled at Rowe than the budgeted 1008.

Head Start is fully enrolled, but they have not received the approval for expansion to infants. This is due to the city's Preschool for All initiative, where DFSS is directing money from community-based organizations to CPS schools. Family CARES is integrating programming into House In The Wood, and all staff are being informed in trauma based care. AmeriCorps reduced its size from 25-35 members to 10 full time members and the Junior AmeriCorps program has been reduced from around 50 to 36. House In The Wood finished its summer season, and the Outdoor Education Center continues to grow. Ron thanked the Urban Lab committee for leading engagement with Quantify to work with staff in creating a framework about how the Settlement operates.

Melissa Corley from North Shore Board advertised the House In The Wood Gala on October 26<sup>th</sup> and offered a fundraising opportunity to name a seat in the amphitheater at HITW as part of the benefit.

#### **Agenda Item 4. Consent Agenda**

The Consent Agenda included the approval of Board minutes from June 17, 2019. Audit and Finance Committee minutes from June 17, 2019 and the Investment Report. Officers/Executive Committee Minutes from August 12, 2019, Governance/Nominations Committee Minutes from September 11, 2019. Lastly, the Head Start Monthly narrative report for July and August 2019, as well as the Early Head Start, Head Start, and Early Head Start Childcare Partnership baseline budgets were also included in the consent agenda.

Anthony Perry requested a motion to consider the Consent Agenda for approval. Ginny Burnstine made a motion to approve the consent agenda, Kurt seconded. The motion was carried by the affirmative vote of each director present.

#### **Agenda Item 5. Financial Report**

Kurt Mueller reviewed the financial statements for FY 2019 and FY 2020. He mentioned the need for facilities upgrades and would like to get the numbers in front of everyone so the Board can identify how funding will come for these repairs. Debt is below the \$9 million benchmark on the service side. IMC's funding of \$1.2 million is recorded as a payment of \$350,000 and the remaining \$800,000 is the pledge balance. Corporate contributions are short of the goal.

#### **Agenda Item 6. Private Partnership**

Tracy Heilman distilled the basis of the reports from the Private Partnership Committee with the St. Boniface project heating up in terms of finding a developer. Bob made a motion to go into executive session per section 2.C5 discussing the sale or lease of property. Holly Sunshine seconded the motion, and the motion was carried by the affirmative vote of each director present.

#### **Agenda Item 9. Other**

The next board meeting will be Monday December 9, 2018- 12pm at the Settlement.

There being no further business, Mr. Perry adjourned the meeting at 2:03 pm.

Submitted by:

Allison Marino, Assistant Secretary.